

**KENARDINGTON PARISH COUNCIL**  
**Minutes of the meeting held on Monday 7<sup>th</sup> November 2022 at 7.00pm**  
**in the Village Hall**

**Present:**

**Parish Cllrs:** Cllrs. S. McIntyre, B. Hedley, T. Coombes, R. Stone, B

Zajaczkowski

**Borough Cllrs:**

**Members of Public:** 0

**PCSO:** 0

**Clerk:** A Beach

Minute No		ACTION
787	<b>Apologies &amp; Reasons for Absence</b> Cllr Burgess - conflicting meeting	
788	<b>Declaration of Councillor' Interests</b> <ul style="list-style-type: none"> <li>a. To approve or reject any application put to the meeting by the Chairman in respect of Members seeking a dispensation under the Localism Act 2011, section 33.</li> <li>b. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera</li> </ul>	
789	<b>To Approve or Reject any Application</b> <ul style="list-style-type: none"> <li>i. To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33.</li> <li>ii. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera.</li> </ul> None Declared	
790	<b>Approve the Minutes of the Meeting held on 6<sup>th</sup> September 2022</b> The minutes were approved by Councillors' and were signed by Cllr McIntyre.	

791	<b>Public Session</b> At this point the Meeting will be adjourned. This session is for the public to express a view or ask a question on relevant matters on the agenda. No items raised.	
792	<b>Borough Councillors Report</b> None received	

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**Finance****a. Authorisation of Payments**

Chq No. 414 Gopak, Tables & Chairs - £577.51

Chq No. 415 S McIntyre, Repayment for monitor, soundbar, Nintendo & Games, monitor bracket - £1,124.97 (this allows for a reduction of £9.01 owed from Platinum Event)

**b. Balance & Financial Report**

The current account has a balance of £19,514.95 following receipt of 2<sup>nd</sup> Precept payment £3,122.50 and payment of the above totalling £1,702.48 of which £5,833 is allocated to the proposed QE2 play area. Note this is reduced due to £2,000 being reallocated to the provision of equipment for children in the Village Hall

**c. 2023/24 Suggested Budget**

The Clerk detailed the half-yearly budget and made suggestions for next year's budget requirements.

Both the proposed budget totalling £7,260 and the precept of £6,500; an increase of 4.08%; were accepted and approved by all

**d. 2022/23 Salary Increase & Proposed Increase to Hours**

The annual national salary award has now been approved; this will be backdated to April 2022; the clerk is on SCP grade 11, the current rate is £11.50 per hour which has increased to £12.50 per hour, this will increase the annual salary from £1,794 to £1,950 per annum.

There has also been some data gathering regarding Clerk's working hours and results show that more than 92% of Clerks worked over their contracted hours.

The study group suggested that councils holding one meeting per month, with minimal service should equal a minimum of 26 hours per month.

The Clerk confirmed that she often works over the contracted hours of 13 per month and ask whether the PC would consider increasing the weekly hours to 4, equating 17.34 per month, this would also allow time to assist with financial administration for the Village Hall If approved, the salary would increase to £2,600 at the new rate.

Councillors asked the Clerk several questions to validate the increase then Cllr McIntyre proposed acceptance of the increase and Cllr Stone seconded the motion, this was unanimously approved.

<p>794</p>	<p><b>Matters Arising</b>  <u>Quiz Night - Cllr Coombes</u>          - Cllr Coombes confirmed that this had been delayed and it was decided to wait until the Village Hall refurbishments had been completed.  <u>Overgrown Hedge - Appledore Road, adjacent to The Wish</u>          - Cllr Hedley confirmed that Four Oaks would commence cutting the hedge on 21<sup>st</sup> November, at the agreed cost of £850.  <u>Village Coffee Mornings</u>          - Due to the refurbishment, it was agreed that these will start as soon as possible.</p>	<p><b>Clerk</b></p>
<p>795</p>	<p><b>Planning</b>  <u>KPC Comments</u>          PA/2022/2134 - Bakers Farm - Coach House.          Lawful Development Certificate 2-storey Coach House used as ancillary accommodation          No objection (majority decision)           PA/2022/2250 - Holly Bush Barn, Warehorne Road          Proposed 3 bay detached garage with upper storage          No objection (majority decision)   <u>ABC Comments</u>          None received</p>	

796	<p><b>Village Matters</b></p> <p><u>QE2 Play Area</u></p> <ul style="list-style-type: none"> <li>- The £2,000 Reconnect Grant has now been spent on equipment for children of all ages to use in the Village Hall.</li> </ul> <p><u>Community Speedwatch</u></p> <ul style="list-style-type: none"> <li>- The system is working well, but it has been suggested that purchasing a Speed Indicator Device (SID), these are battery operated and can be moved as required.</li> </ul> <p><i>Post meeting the Clerk made further enquiries, the signs can be mounted on road signs, tripods or on trollies and range from simple signs just indicating speed to signs with messages on for drivers.</i></p> <p><i>Kits are available from KCC Highways which include a mini-SID and 3 poles installed is approximately £6,800 plus VAT, but more cost-effective systems are available.</i></p> <p><u>Highways Improvement Plan (HIP)</u></p> <ul style="list-style-type: none"> <li>- To be discussed at the November meeting.</li> </ul> <p>HIPs are run in conjunction with Kent Highways to indicate desired, long term, projects to improve roads and footpaths in the village, rather than general maintenance, and these are updated annually.</p> <p>Kieran Doble, Community Engagement Officer at KCC Highways will assist us with the initial plan and advise us on available funding.</p>	<p><b>ALL</b></p> <p><b>ALL</b></p>
797	<p><b>Village Hall</b></p> <p><u>Purchase of Monitor</u></p> <ul style="list-style-type: none"> <li>- Monitor, soundbar and bracket purchased</li> </ul> <p><u>Refurbishment</u></p> <ul style="list-style-type: none"> <li>- Cllr Hedley confirmed that the kitchen area was now complete and the electrician is due later in the month, the planned upgrade of the toilet area is due to start in January, the new heaters and redecoration will take place as soon as possible.</li> </ul> <p>Councillors asked for details of the expected total costs and the available funds available.</p> <p><i>Post meeting Cllr Hedley provided the details as indicated on Appendix 2211-1</i></p> <p><u>Village Halls Week</u></p> <ul style="list-style-type: none"> <li>- The Action for Communities in Rural England have announced the date for this from 23<sup>rd</sup> January to 29<sup>th</sup> January 2023</li> </ul>	<p><b>SMc</b></p> <p><b>BH</b></p>

798	<p><b>Green Energy</b> <u>Street Car Charger</u></p> <ul style="list-style-type: none"> <li>- The Clerk has contacted ABC and requested whether they would include adding one unit for the village into their planned installation programme, unfortunately this is not possible. Therefore, after considering the options Councillors decided that this item should be removed from the agenda, although Green Energy will remain.</li> <li>-</li> </ul>	
799	<p><b>Correspondence</b> <u>Previously emailed</u> KALC</p> <ul style="list-style-type: none"> <li>- NALC CEO Report</li> <li>- KALC CEO Report</li> <li>- Notice &amp; Papers for the KALC AGM on 19<sup>th</sup> November</li> </ul> <p>KALC - Ashford Area</p> <ul style="list-style-type: none"> <li>- Minutes of the last meeting held on Wednesday 5<sup>th</sup> October</li> </ul> <p>Ashford BC</p> <ul style="list-style-type: none"> <li>- Clerks training session for Planning Portal on 18<sup>th</sup> November - Clerk booked (note this was cancelled and awaiting new date)</li> <li>- Details of the winners of Platinum Jubilee Civic Awards</li> <li>- Minutes of Planning Committee</li> <li>- Request for Highways Improvement Plan for Kenardington</li> </ul> <p>Action for Communities in Rural Kent</p> <ul style="list-style-type: none"> <li>- Fundraising Workshop for Village and Community Halls on Saturday 15<sup>th</sup> October - attended by Cllr Hedley</li> </ul>	
800	<p><b>Future Agenda Items/Items for Information</b> Date of next meeting 15th December 2022</p>	

Cllr McIntyre closed the meeting at 8.40pm

### Dates of Future Meetings

2023 3<sup>rd</sup> January, 7<sup>th</sup> February & 7<sup>th</sup> March

Meetings start at 7.00pm

### APPENDIX 2211-1

### KENARDINGTON VILLAGE HALL REFURBISHMENT

I applied and received the following restart grants:

ABC 20 June 2020 - £10,000

ABC 30 June 2021 - £8,000

ABC 25 Nov 2020 - £1334.00

Cash deposit from Jubilee event - **£929.30**

Sumup payments from Jubilee event - **£32.45**

Current account balance up to 5th August 2022 **£20,370.96**

Business reserve Account up to 5th August 2022 **£1,092.96**

Latest statements expected this month. I do not have access to online banking for these accounts.

Accounts are yet to be done for this period so unable to give you an exact figure at this time but no huge sums will have left the account.

## **HALL REFURBISHMENT STAGE ONE KITCHEN, BAR AND TOILET AREA**

Three quotes were sought. All given the same brief.

**Homewood Build of Charing.** Daniel Homewood of Homewood Build arrived at the hall and was greeted by Rachel as I had Covid at the time. Unfortunately, although taking the brief of works to be done, they never responded.

**Parker Builders of Appledore - £18,700 + VAT**

**Braeside Property Group - £12,640**

## **QUOTES FOR ELECTRICAL WORK. BOTH TO SAME BRIEF.**

### **KS Electrical Services**

Wiring and lighting. **£4,107+ VAT**

Install 4 Rointe 990W D Electric Radiators **£3,549.36 + VAT**

### **Osprey Electrical**

Same brief but does not include the cost of the heaters.

I hope to get KCC funding for the heaters. **£2,500 + VAT**

**STAGE 1** of refurbishment now complete and an invoice has been sent for **£9,140.00**

Discussion and price to be discussed for toilet area as there are modifications on the original brief

Next stages to include toilet area, recladding of remaining walls including large chalkboard, roller blinds, decorating.

I have had one quote for blinds £1,500. Obviously cheaper online but I would need a volunteer to fit them. I am also hoping for volunteers for painting and decoration. Two have offered some time so far.

This is just a rough report of how things stand now. Like all of you, I too am burning the candle both ends, but plan to complete the hall latest April 2023 or earlier if funds are available.

**Please all start thinking of ways to market the hall and fund-raising ideas that you can take on and organise too.**

Thanks Brenda

**Notes for AB - Item, page numbers and header updated**