

# **Kenardington Platinum Jubilee Celebrations**

## **June 4th 2pm until 6pm Battle Farm, Church Lane, Kenardington**

### **Minutes of meeting held Village hall Monday 14th March 7.30pm.**

Present: Rachael Stone, Emma Stone, Zoe McIntyre, Suzanne Collins, Shirley Gough, Steve McIntyre, Becky Whittington, Liz Gibbs, Brenda Hedley

Meeting chaired by Rachael Stone

**Location** Owner of Battle Farm, Suzanne Collins, drew a map of the site identifying possible locations for arenas and stalls. Two arenas would be required.

**Bring your own picnics.** Food will also be available to purchase from an onsite food kitchen. Some picnic tables will be available.

**Bar** Suzanne Collins has temporary licence to sell alcohol. Drinks available to sell – cider, pimm's, lager, wine and soft drinks. Drinks can be bought on a sale or return basis. Becky Whittington to ask her son to enquire at Tesco about this. Suzanne also looking at this option. Alternatives to plastic cups being sought by Suzanne. Although most stalls will need to be a cash only arrangement, Suzanne is seeking the possibility of using card readers, especially for the bar.

#### **Arena 1 for main events to include:**

Tug of War. Suggest 6-a-side teams.

Races – egg and spoon, wheelbarrow races, children fancy dress, best jubilee crown. Dog and owner royal fancy dress. Other ideas to be sought. Competitions to be age grouped. Entry for races free. Arena fencing – owners of Battle farm have. Village bunting is available.

#### **Arena 2 dog and owner agility course.**

A fund raising event. Small charge to do the course. Clear rounds to be awarded a rosette. Suggested size 20x20m. Fastest duo of the day to receive a prize. Leader board required. Equipment to be arranged.

**Stalls** A great British Bake off theme. A competition for all to enter with a jubilee theme. One large cake or cup cakes. Ingredients of cakes must be advised. Emma has offered to judge this and the cakes will be sold off afterwards.

**Other ideas include:** Wheelbarrow full of drinks, to be raffled. Further raffle. Local companies and residents to be approached for donations. Number of sweets in a jar. Decorate a biscuit. Coconut shy. Colouring competition.

**Entertainment** Steve McIntyre potentially has arranged for three bands to play at the event. Free or small cost. Suggested one hour for each band. Half an hour break between bands. Idea to have the bands on a raised trailer or within a gazebo on the ground. The trailer would have to be covered to protect the bands and their equipment in the event of rain. The entertainment platform would be positioned in front of the pond and there is access to electricity nearby.

**Parking** Residents will be encouraged to walk to the event but there is some parking at Battle Farm. There is a parking area at the church also. Brenda to consult with the PCC.

**Public liability** The event will be covered by both the Battle Farm PL insurance and the Parish Council PL insurance.

**Toilets** There are onsite toilets already. The ramp from the village hall will be used for disabled access.

**First Aid** Liz Gibbs is a trained first aider and will be present at the event. There are suitable areas that can be used in the event of an accident or illness.

**Finance** An ABC award has been granted of £500 from Borough Councillor Mike Burgess. £1,000 will be used from the Parish Council precept to help fund the event for the village. Profits from the event will be used to help costs of village hall refurbishment.

**Publicity** A flyer will be designed advertising the event and asking for help and suggestions. Brenda to organise this. Flyers will be distributed to every house in the village. A banner will be produced to advertise the event also.

**Sponsors for Grand raffle** Local companies to be asked to contribute. Possible ideas include tickets to local attractions, meal tickets, bottles of drink etc.

**Signage** This would be needed for parking. Also a large sign at entrance to field advertising arena events and encouraging people to partake.

**Next meeting.** This will be arranged when flyers have been distributed and there is feedback from residents.