

## KENARDINGTON PARISH COUNCIL

### Minutes of the Parish Council Meeting Held on Tuesday 31st January 2022 at 7.00pm held in the Village Hall

**Present:**

**Parish Cllrs:** Cllrs S McIntyre, B Hedley, B Zajackowski

**Borough Cllrs:** Cllr Burgess

**Members of Public:** 1

**PCSO:** 0

**Clerk:** A Beach

Minute No		ACTION
	<p><b>Introduction</b> Cllr McIntyre introduced and welcomed Rachael Stone and explained that she was joining us as a community representative involved in events and projects for the village, and maybe Parish Councillor.</p>	
674	<p><b>Apologies &amp; Reasons for Absence</b> Cllr Coombes</p>	
675	<p><b>Declaration of Councillor' Interests</b></p> <ul style="list-style-type: none"> <li>a. To approve or reject any application put to the meeting by the Chairman in respect of Members seeking a dispensation under the Localism Act 2011, section 33.</li> <li>b. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera</li> </ul>	
676	<p><b>To Approve or Reject any Application</b></p> <ul style="list-style-type: none"> <li>i. To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33.</li> <li>ii. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera.</li> </ul> <p>None Declared</p>	
677	<p><b>Approve the Minutes of the Meeting held on 4<sup>th</sup> January 2022</b> The minutes were approved by Councillors' and were signed by Cllr McIntyre.</p>	

678	<p><b>Public Session</b></p> <p>At this point the Meeting will be adjourned. This session is for the public to express a view or ask a question on relevant matters on the agenda.</p> <p>No items raised.</p>	
679	<p><b>Borough Councillors Report</b></p> <p>Cllr Burgess gave a brief update on the problem of Stodmarsh catchment area, confirming that the issue was improving and some areas affected have reduced, allowing construction to recommence.</p> <p>A number of grant options are available to help fund Jubilee Celebrations including The National Lottery Jubilee Grants and ABC Members Grant.</p> <p>ABC will be offering over 130,000 sapling and hedging plants as part of the Queen's Green Canopy initiative and are encouraging parish councils with suitable areas to apply.</p>	
680	<p><b>Finance</b></p> <p>Authorisation of Payments</p> <p>Chq No 386 - Unipar Services LLP, Speedwatch sign - £2,058.00</p> <p>Chq No 387 - S McIntyre, Retirement gift repayment - £150.00</p> <p>Chq No 388 - Flying Colours, Flagpole - £1,312.80</p> <p>Chq No 389 - A Beach, Expenses Jan 21-Jan 22, including ZOOM repayment - £148.92</p> <p>Balance &amp; Financial Position</p> <p>After these transactions the working balance is £9,663.37</p> <p>Banking</p> <p>The signatory changes on the NatWest Bank plc have now been completed following another complaint, resulting in another compensation payment of £150.</p> <p>Following the changes, the account can now be 'switched' easily to Unity Trust Bank plc.</p> <p>Cllr McIntyre asked councillors to consider whether we should go ahead and 'switch' accounts, the decision was to remain with NatWest at the current time.</p>	

681	<p><b>Matters Arising from Previous Meetings</b></p> <ul style="list-style-type: none"> <li>• Banking</li> <li>• Councillor Resignation</li> </ul> <p>Written confirmation of Keith Ashby's resignation was sent to the Returning Officer, if less than 10 electors write to request an election the Parish Council will be able to co-opt a representative from 9<sup>th</sup> February 2022 after confirmation from the Officer.</p>	Clerk
682	<p><b>Highways &amp; Litter Collection</b></p> <p>Highways</p> <ul style="list-style-type: none"> <li>• Cllr McIntyre confirmed that the SPEEDWATCH sign and warning signs had arrived.</li> <li>• Cllr McIntyre reported that the speed limit sign in Appledore is obscured by vegetations and another sign has been demolished and is in the ditch and asked the Clerk to report both incidents to KCC Highways</li> <li>• Fly-tipping Update</li> </ul> <p>Cllr Hendry confirmed that court action is proceeding and she may be called to give evidence.</p>	
683	<p><b>Flagpole Update</b></p> <p>The clerk has ordered the pole, the total cost including, pole, union jack, delivery and installation with scan is £1,312.80, once payment is received an agreed delivery will be made.</p> <p><i>Post meeting confirmation of installation on 25<sup>th</sup> February was confirmed.</i></p>	Clerk
684	<p><b>Village Caretaker</b></p> <p>Nothing to report</p>	

<p>685</p>	<p><b>Planning</b>  <u>Parish Council</u>                  No applications received</p> <p><u>Ashford BC</u>                  21/01549/AS Higham Barn, Snargate Road, Kenardington                  Erection of a two-bay detached garage and alteration to existing gated access.                  ABC Decision - Permit</p> <p><b>Land to the West of Greenways</b>                  Cllr Hedley informed councillors on 23<sup>rd</sup> January 2022 that the majority of trees and undergrowth on the site had been removed.                  As a tree preservation order is in place the Clerk wrote to ABC Planning department and the Tree Officer, Mr Phil Cook, identifying a breach. Mr Cook acknowledged the letter and informed the PC that he would be visiting the site within 7 days to investigate the issue.  <i>Post meeting Mr Cook confirmed that he had had visited the site and reported as follows: - 'The works to the frontage have had an amenity impact, but the trees were not those that were identified in the TPO, indeed this is true for the scrub that was internal to the site.                  It would be expected that trees would be inspected for any wildlife value, but in my view, a 400mm diameter ash and the Norway spruce would almost certainly not offer bat roosting opportunity. The works have been undertaken outside of bird nesting season, so in that regard the correct approach has been taken'</i></p>	
<p>686</p>	<p><b>Village Website and Facebook</b>                  Cllr Hedley reported that the website is working well, although she was hoping to have received some historical pictures from residents.                   Facebook numbers continue to increase.</p>	<p><b>BH</b></p>

687	<p><b>Village Hall</b></p> <p>The order has been placed with IDNet, once Open Reach confirm a date for line installation; which is currently taking between 4-6 weeks; they will complete the installation.</p> <p>The Clerk agreed to look at the accounts and update the Charity Commission website and Cllr Hedley is going to deliver the paperwork to her.</p> <p>Cllr Zajackowski has agreed to obtain three quotations from contractors to undertake the face lift of the hall.</p> <p>Cllr McIntyre offered to contact Angela Milligan the Village and Community Halls Adviser at Rural Kent to discuss extra funding if required.</p>	<p><b>BZ</b></p> <p><b>SMc</b></p>
688	<p><b>Correspondence</b></p> <p><b>KALC</b></p> <ul style="list-style-type: none"> <li>• A letter confirming that Charmaine Keatley has been elected as the new CEO.</li> <li>• Chairmanship Networking Day, via Zoom, on Saturday 26<sup>th</sup> February, cost £50 plus VAT.</li> <li>• Events in February and March</li> </ul> <p><b>KALC Ashford Branch</b></p> <ul style="list-style-type: none"> <li>• Minutes of the previous meeting</li> </ul> <p><b>Ashford BC</b></p> <ul style="list-style-type: none"> <li>• Queen's Green Canopy - Tree Planting Opportunity There are 135,000 trees and hedging plants available, applications must be made by 15<sup>th</sup> April 2022, planting will take place by Aspire in December 2022</li> <li>• Invitation to the Mayor's Environmental Action Event on Wednesday 23<sup>rd</sup> February 2022 from 12 noon - 4pm, including lunch at the Singleton Environment Centre</li> <li>• Leaflet on the Introduction to the Greater Ashford Borough Land Mapping Commission.</li> </ul> <p><b>KCC</b></p> <ul style="list-style-type: none"> <li>• The recycling centre booking scheme is now a permanent scheme, and includes some same day slots available.</li> </ul> <p><b>Action with Communities in Rural Kent</b></p> <ul style="list-style-type: none"> <li>• The annual renewal is due from 1<sup>st</sup> April 2022 at a cost of £60.00. councillors approved the renewal and a cheque will be raised for the March meeting.</li> </ul>	

<p>689</p>	<p><b>Future Agenda Items/Items for Information</b>                  Platinum Jubilee Celebrations.                  Cllr Hedley and Rachael Stone agreed to set-up a group to discuss the event and bring their suggestions to the March meeting.                  In the meantime, the following actions will take place:-                  Ask Keith Ashby whether the celebrations could take place in his field                  Obtain details of marquee and toilet hire                  Speak to owners on the industrial estate if the area could be used for parking, if required                  Find somebody to run a Pop-up pub, contact Sue Lowrie at Stone cum Ebony PC who does theirs                  Recruit assistance from villagers                  Set-up a village WhatsApp group</p> <p>Cllr McIntyre asked the Clerk to send an ‘Action List’ for all items discussed at the meeting. <b>APPENDIX 022-2</b></p>	<p><b>BZ</b>  <b>BH</b></p> <p><b>SMc</b></p> <p><b>SMc</b>  <b>RS</b>  <b>RS</b></p>
<p>690</p>	<p><b>Dates of Future Meetings</b>                  1<sup>st</sup> March, 5<sup>th</sup> April, 3<sup>rd</sup> May, 7<sup>th</sup> June, 5<sup>th</sup> July, 2<sup>nd</sup> August, 6<sup>th</sup> September, 4<sup>th</sup> October, 1<sup>st</sup> November and 6<sup>th</sup> December.                  The Annual Parish meeting will take place on 19<sup>th</sup> April 2022.  <b>Meetings start at 7.00pm</b></p>	

The Chairman thanked everyone for joining the meeting and closed it at 8.40pm

**Kenardington Parish Council**

**Monthly Transaction Statement - February 2022**

Date	Description	Detail			Busi- ness Res Act	Busi- ness Curr Acct	Total	
04- Jan-2 2	Balance b/ f	Business Reserve Ac- count			£0.0 0		£0.00	
	Balance b/ f	Business Current Ac- count				£13,33 3.09	£13,33 3.09	
		<b>Total Balance at 4th January 22 c/f</b>			<b>£0.0 0</b>	<b>£13,33 3.09</b>	<b>£13,33 3.09</b>	
Date	Cheq ue No	Payee	Detail	Rcpts	Pymts	Busi- ness Res Act	Busi- ness Curr Acct	Total
31- Jan-2 2	386	Unipar Services	Speedwatch Sign	£0.00	£2,058. 00	£0.0 0	£11,27 5.09	£11,27 5.09
	387	S McIntyre	Retirement Gift for K Ashby		£150.00	£0.0 0	£11,12 5.09	£11,12 5.09
	385	Flying Col- ours	Flagpole & Flag		£1,312. 80	£0.0 0	£9,812. 29	£9,812. 29
		A Beach	Clerks Exp Jan 21- Jan 22 Incl Zoom Subscription		£148.92	£0.0 0	£9,663. 37	£9,663. 37
				<b>£0.00</b>	<b>£3,669. 72</b>	<b>£0.0 0</b>	<b>£9,663 .37</b>	<b>£9,663 .37</b>
			Business Reserve Ac- count			£0.0 0		
			Business Current Ac- count				£9,663 .37	

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Total Balance c/f 31st January  
2022

£9,663  
.37

## APPENDIX 022- 1

### KENARDINGTON PARISH COUNCIL ACTION LIST

DATE OF MEETING: 31st January  
2022

Steve	Tom
Brenda	All
Bob	Clerk
Rachael	

ITEM	ACTION REQUIRED	RESPONSIBILITY	AC-TIONED	RESPONSE	DATE COMPLETE D
Road Signage - Sign Demolished	SMc to supply photo	Steve	01-Feb-22		01-Feb-22
	Report to KCC Highways	Clerk	01-Feb-22	Work Completed	20-Feb-22
Displaying Photos	Contact KALC to obtain rules regarding the displaying personal photos on website etc.	Clerk	01-Feb-22	Forwarded response	01-Feb-22
Village Hall	Obtain three quotations for the work in the hall.	Bob			
A.C.R.E.	Renew annual subscription - prepare cheque for March meeting	Clerk	01-Feb-22		01-Feb-22
Platinum Jubilee					
Location	Ask K Ashby if celebrations can be held in his field	Bob			



<i>Shelter etc.</i>	Obtain details for marquee and toilet hire	<b>Brenda</b>			
<i>Support/ Location</i>	Speak to owners on the industrial estate	<b>Steve</b>			
<i>Pop-Up Pub</i>	Email Sue Lowrie at Stone	<b>Clerk</b>	01-Feb-22	Not available	10-Feb-22
<i>Residential Help</i>	Recruit assistance from village for input	<b>Rachael</b>			
<i>Village WhatsApp</i>	Set up WhatsApp for village	<b>Rachael</b>			

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