

**KENARDINGTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting Held on Tuesday 5<sup>th</sup> October 2021 at**  
**7.00pm**  
**held in the Village Hall**

**Present:**

**Parish Cllrs:** Cllrs B Hedley, K Ashby, B Zajackowski  
**Borough Cllrs:** Cllr M Burgess  
**Members of Public:** 0  
**PCSO:** 0  
**Clerk:** A Beach

Minute No		ACTION
621	<b>Apologies &amp; Reasons for Absence</b> Cllrs McIntyre and Coombes	
622	<b>Declaration of Councillor’ Interests</b> a. To approve or reject any application put to the meeting by the Chairman in respect of Members seeking a dispensation under the Localism Act 2011, section 33. b. Request that Councillors’ or any other persons’ present declare if they intend to record any of the proceedings using any video or audio recording device or camera	
623	<b>To Approve or Reject any Application</b> i. To approve or reject any application put to the meeting by the Chairman in respect of Members’ seeking a dispensation under the Localism Act 2011, s.33. ii. Request that Councillors’ or any other persons’ present declare if they intend to record any of the proceedings using any video or audio recording device or camera. None Declared	
624	<b>Approve the Minutes of the Meeting held on 7<sup>th</sup> September 2021</b> The minutes were approved by Councillors’ and were signed by Cllr Hedley	

625	<p><b>Public Session</b></p> <p>At this point the Meeting will be adjourned. This session is for the public to express a view or ask a question on relevant matters on the agenda.</p> <p>No items raised.</p>	
626	<p><b>Borough Councillors Report</b></p> <p>Full council meetings are due to restart on 21<sup>st</sup> October.</p> <p>Following a number of reports in the local press Cllr Burgess confirmed that the NCP car park in County Square Ashford has now been taken over by Ashford BC and parking costs will be a cheaper rate than previously charged.</p> <p>Ashford BC have agreed to rehouse 5 Afghan refugee families into the community.</p>	

627	<p><b>Finance</b></p> <p>a. Balance &amp; Financial Position Following the transaction listed below the working balance is £14,228.53. Payments &amp; Receipts Ashford BC 2<sup>nd</sup> Precept Payment £3,100.00</p> <p>b. 2022/23 Budget Following Cllr Coombes suggestion to install some play equipment on The Wish. The Clerk has looked into the number of children and possible units, a small unit of wooden framed swings including two for toddlers and two for older children from Action Play and Leisure £2,059 excluding VAT, delivery and installation, the minimum ground safety area required is 42 square metres at £1,890 excluding VAT, total cost of £3,949. Numbers from the latest Census are not available, but KCC confirmed that 55 school aged children are registered as living in Kenardington. KCC have just announced Reconnect Locality Grants, applications to be made by 28<sup>th</sup> October, in their absence both Cllrs McIntyre and Coombes felt an application should be made, the Clerk has also received a promise of £1,000 from KCC Cllr Hill if required. Councillors agreed to apply for a grant, speak to ABC regarding the chosen location, prior to installing, a leaflet will be delivered to residents to obtain their comments. Cllr Burgess suggested asking ABC whether they would be able to install the safety flooring, Clerk will contact them Following enquiries after the meeting KCC confirmed that this item is classed as a capital spend and does not qualify for this grant. Further options are available, i.e., Lottery Funding, Major Supermarket Community Grants etc. ABC has some Capital funding available therefore an application has been made.</p>	All Clerk
628	<p><b>Matters Arising from Previous Meeting</b></p> <ul style="list-style-type: none"> <li>Banking Cllr Hedley has sent details and signatures for Cllrs McIntyre, Hedley and Zajackowski to NatWest.</li> </ul>	BH

629	<p><b>Highways &amp; Litter Collection</b></p> <p>Highways</p> <ul style="list-style-type: none"> <li>• Nothing to report</li> </ul> <p>Litter</p> <ul style="list-style-type: none"> <li>• The Clerk spoke to our PCSO regarding the continuous problem of fly-tipping around the area, although unable act directly she has placed some signs up.</li> <li>• Cllr Hedley is in contact with the Rural Task Team, due to the number of areas of continuous fly-tipping.</li> </ul>	<b>Clerk</b>
630	<p><b>Flagpole Update</b></p> <p>The quotation from Flag masters for the cost of the full survey is still awaited.</p>	<b>Clerk</b>
631	<p><b>Planning</b></p> <p><b>Ashford BC Comments</b></p> <p>21/00969/AS The Old Post House, conversion of double garage into an annexe.</p> <p>ABC Decision - Approved</p> <p>One condition states - The annexe hereby permitted shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling known as The Old Post House.</p>	
632	<p><b>Village Website and Facebook</b></p> <p>The village website is no longer active, as an advisory note Lee Small informed us that the website has to be WCAG 2.1 compliant - as of September 2020 all Parish Council websites need to comply.</p> <p>These standards are to do with accessibility and include things like colours, fonts, text descriptions of photos/images, keyboard navigation around the site, etc. This is not something that sites like Wix, Squarespace, etc enforce or warn you about and is down to whoever designs and updates the site.</p> <p>The Clerk suggested HugoFox who offer free websites for parish councils, although this can be upgraded to give a full support service. There a number of parish councils in the area using their service.</p> <p>Cllr Hedley will contact them to discuss our requirements.</p> <p>Facebook now has 94 members, including some of the neighbouring parishes.</p>	<b>BH</b>

<p>633</p>	<p><b>Village Hall</b>                  Cllr Hedley has been in discussion with the Action for Communities in Rural Kent regarding holding further visits by the Pop-Up Café during the winter, unfortunately for a number of reasons they are unable to come along but we will be included in next years' schedule.</p>	<p><b>Hall Committee</b></p>
<p>634</p>	<p><b>Broadband</b>                  Cllr McIntyre has been advised by Open Reach that we should wait for fibre to be connected before ordering new line.</p>	<p><b>S Mc</b></p>
<p>635</p>	<p><b>Correspondence</b>                  KALC</p> <ul style="list-style-type: none"> <li>• Chief Executive Bulletin, previously emailed</li> <li>• Minutes - Ashford Branch, previously emailed</li> <li>• NALC Chief Executive Bulletin, previously emailed</li> <li>• Project Management Event 9<sup>th</sup> October, previously emailed</li> <li>• Volunteer Flood Warden Training, previously emailed</li> <li>• Kent's Plan Bee Newsletter, previously emailed</li> <li>• Guide to taking part in Platinum Jubilee, previously emailed</li> </ul> <p>Ashford BC</p> <ul style="list-style-type: none"> <li>• Leaders briefing notes, previously emailed</li> <li>• Invitation to Mayor's Environmental Action Event, previously emailed</li> </ul> <p>Action with Communities in Rural Kent</p> <ul style="list-style-type: none"> <li>• Latest edition of Oast to Coast, previously emailed</li> </ul> <p>Police</p> <ul style="list-style-type: none"> <li>• PCSO bulletin, previously emailed</li> </ul>	

636	<p><b>Future Agenda Items/Items for Information</b></p> <p>Clerk has recently been discussing defibrillator training with John Rivers, he commented that post Covid there has been some changes in the way basic life support is carried out and believes everyone would benefit from a refresher. Cllr McIntyre confirmed prior to the meeting that he was in favour of this, do Councillors feel this would be supported by the village?</p> <p>Cllr Ashby requested that the Village Caretaker is placed back onto the agenda from November.</p> <p>Rachel Stone will be invited to the next meeting as a village representative.</p> <p>As both, Cllr McIntyre and Coombes often work away from home quorum numbers are vital, the Clerk will investigate how the number of Councillors is delegated and whether we are able to increase the current figure.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
637	<p><b>Dates of Future Meetings</b></p> <p><b>2021 - 2<sup>nd</sup> November, 7<sup>th</sup> December</b></p> <p><b>2022 - 4<sup>th</sup> January, 1<sup>st</sup> February, 1<sup>st</sup> March</b></p> <p><b>Meetings start at 7.00pm</b></p>	

The Chairman thanked everyone for joining the meeting and closed it at 8.30pm

**Kenardington Parish Council**

**Monthly Transaction Statement - October 2021**

Date		Description	Detail			Business Res Act	Business Curr Acct	Total
07-Sep-21		Balance b/f	Business Reserve Account			£0.00		£0.00
		Balance b/f	Business Current Account				£11,128.53	£11,128.53
			<b>Total Balance at 7th September 2021 c/f</b>			<b>£0.00</b>	<b>£11,128.53</b>	<b>£11,128.53</b>
Date	Cheque No	Payee	Detail	Rcpts	Pymts	Business Res Act	Business Curr Acct	Total
01-Oct-21	n/a	Ashford BC	2nd Precept Payment	£3,100.00		£0.00	£14,228.53	£14,228.53
				<b>£3,100.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£14,228.53</b>	<b>£14,228.53</b>

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Business Reserve Account	£0.00	
Business Current Account		£14,228.53
<b>Total Balance c/f 5th Oct 2021</b>		<b>£14,228.53</b>

**APPENDIX 1021-1**