

KENARDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting Held on Tuesday 2nd November 2021 at 7.00pm held in the Village Hall

Present:

Parish Cllrs: Cllrs S McIntyre, B Hedley, K Ashby, B Zajackowski

Borough Cllrs: Cllr M Burgess

Members of Public: 0

PCSO: 0

Clerk: A Beach

Minute No		ACTION
638	Apologies & Reasons for Absence Cllr Coombes and PCSO Richards	
639	Declaration of Councillor' Interests <ul style="list-style-type: none"> a. To approve or reject any application put to the meeting by the Chairman in respect of Members seeking a dispensation under the Localism Act 2011, section 33. b. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera 	
640	To Approve or Reject any Application <ul style="list-style-type: none"> i. To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33. ii. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera. None Declared	
641	Approve the Minutes of the Meeting held on 5th October 2021 The minutes were approved by Councillors' and were signed by Cllr McIntyre.	
642	Public Session At this point the Meeting will be adjourned. This session is for the public to express a view or ask a question on relevant matters on the agenda. No items raised.	

643	<p>Borough Councillors Report</p> <p>Cllr Burgess informed the meeting that he had recently attended a meeting regarding the plans for phase 2 of the Elwick Road site, the designers have considered Ashford BC carbon footprint agenda and the buildings will virtually be carbon neutral. ABC have been awarded £14,773,745 of Levelling Up Funding for the Ashford International Studios, Newtown Works project. The funding will enable the delivery of a Digital Industries skills and education centre to support local people taking up new job opportunities in the Ashford International Film and TV Studios.</p>	
644	<p>Finance</p> <p>a. Balance & Financial Position There have been no transactions during the month and the working balance remains at £14,228.53.</p> <p>b. Authorisation of Payments None made in November</p> <p>c. Authorisation of 2022/23 Budget Following previous Parish Councillors previous discussions, the Clerk presented the final budget and precept request for 2022/23. The final expenditure is anticipated to be £6,245, full details on APPENDIX 1121-2, the proposed precept would also be £6.245 an increase of 0.016% on the current year. The proposal was approved by councillors and signed by Cllrs McIntyre and Hedley</p>	

<p>645</p>	<p>Matters Arising from Previous Meeting</p> <ul style="list-style-type: none"> • Banking Councillors discussed the lack of service that has been provided by NatWest plc and agreed to: - <ul style="list-style-type: none"> - Make a second formal complaint to NatWest plc - Contact the Financial Ombudsman with details on how we have been treated - Investigate alternative banks with a view of changing. One recommendation is Unity Trust Bank Limited, payments are all made online and a reference number is generated, the invoices are then scanned and emailed to two councillors for approval and authorisation, once the bank receives this payment is made. • Defibrillator Training To ensure residents would be confident using a defibrillator, councillors agreed to ask John Rivers if he would be able to provide it on 20th November, once confirmation is received Cllr Hedley will publish the details on the website and our social media pages. Post meeting the clerk contacted him and he agreed to run it on the morning of 20th. • Increase the Number of Councillors The clerk confirmed the minimum number of councillors is five and the NALC recommendation is seven; this allows for absences and whilst still achieving a quorum. Cllr McIntyre will discuss increasing KPC numbers with Danny Shepherd at ABC. 	<p>Clerk</p> <p>Clerk</p> <p>SMc</p>
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651	<p>Village Hall A meeting of the Village Hall committee on Friday 5th November to discuss the proposed alterations and the role of the Trustees. To allow VAT to be reclaimed, Cllr McIntyre suggested that KPC pay for the installation and ongoing annual charges with IDNet to provide Broadband into the hall, the cost is as follows: - Installation Cost £50 excl VAT (£60 incl VAT) Annual Fee £275 excl VAT (£330 incl VAT) - by taking an annual contract 1 month is free Router Cost £108.33 excl VAT (£130 incl VAT) To offset the cost to KPC they will not be charged for the use of the hall.</p>	Hall Committee
652	<p>Broadband Cllr McIntyre has been advised that the installation of fibre has been completed and residents should be able to order from their dedicated providers.</p>	S Mc
653	<p>Correspondence KALC</p> <ul style="list-style-type: none"> • Chief Executive Bulletin, previously emailed • NALC Chief Executive Bulletin, previously emailed • KCC Community Warden Service Review, previously emailed • Fire Hydrant Initiative, previously emailed <p>Ashford BC</p> <ul style="list-style-type: none"> • Leaders briefing notes, previously emailed • Invitation to Planning Training 3rd November, 5-7pm via Microsoft Teams <p>Environment & Land Mapping Commission, previously emailed</p>	
654	<p>Future Agenda Items/Items for Information No items raised.</p>	
655	<p>Dates of Future Meetings 2021 - 7th December 2022 - 4th January, 1st February, 1st March Meetings start at 7.00pm</p>	

The Chairman thanked everyone for joining the meeting and closed it at 7.55pm

Kenardington Parish Council

Monthly Transaction Statement - November 2021

Date		Description	Detail			Business Res Act	Business Curr Acct	Total
01-Oct-21		Balance b/f	Business Reserve Account			£0.00		£0.00
		Balance b/f	Business Current Account				£14,228.53	£14,228.53
		Total Balance at 1st October 2021 c/f				£0.00	£14,228.53	£14,228.53
Date	Cheque No	Payee	Detail	Rcpts	Pymts	Business Res Act	Business Curr Acct	Total
	n/a					£0.00	£14,228.53	£14,228.53
				£0.00	£0.00	£0.00	£14,228.53	£14,228.53

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		Business Reserve Account				£0.00		
		Business Current Account					£14,228.53	
		Total Balance c/f 2nd November 2021						£14,228.53

APPENDIX 1121-1

Kenardington PC Final Budget 2022/23

Item	Budget Amount	2021/22 Budget	Expected 2021/22 Spend	Reason for Increase/Decrease
Insurance	£200.00	£220.00	£199.00	Reduction due to acceptance of 3-year plan
Hall Donation/Rent	£500.00	£500.00	£500.00	
Village Caretaker	£550.00	£500.00	£500.00	To allow for increased costs
KALC Annual Subs	£190.00	£200.00	£173.00	Previous year budget over calculated
ACRE Kent Annual Subs	£60.00	£50.00	£55.00	Annual Increase
Clerks Salary/PAYE	£1,950.00	£1,950.00	£1,758.00	Allows for the proposed NALC salary increase
Clerks Expenses/Stationery	£170.00	£130.00	£95.00	Main reason cost of ink cartridges
Training Clerk & Councillors	£500.00	£0.00	£168.00	KPC contribution to Clerks CiLCA training
Internal Audit Fee	£75.00	£100.00	£0.00	
Defibrillator Accessories	£100.00	£100.00	£0.00	
Misc/Chairman Expenses	£350.00	£500.00	£443.00	
Annual Meeting	£100.00	£100.00	£182.00	
Platinum Jubilee	£1,500.00	£0.00	£0.00	
Flag Pole	£0.00	£0.00	£0.00	Money from 2020/21 Underspend
Speedwatch Sign	£0.00	£0.00	£0.00	£2,250 grant received from KCC Councillor

