KENARDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting Held on Tuesday 2nd November 2021 at 7.00pm

held in the Village Hall

Present:

Parish Cllrs: Cllrs S McIntyre, B Hedley, K Ashby, B Zajaczkowski

Borough Cllrs: Cllr M Burgess

Members of Public: 0 PCSO: 0

Clerk: A Beach

Minute No		ACTION
638	Apologies & Reasons for Absence Cllr Coombes and PCSO Richards	
639	Declaration of Councillor' Interests a. To approve or reject any application put to the meeting by the Chairman in respect of Members seeking a dispensation under the Localism Act 2011, section 33. b. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera	
640	 To Approve or Reject any Application To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33. Request that Councillors' or any other persons' present declare if they intend to record any of the proceedings using any video or audio recording device or camera. None Declared 	
641	Approve the Minutes of the Meeting held on 5 th October 2021 The minutes were approved by Councillors' and were signed by Cllr McIntyre.	
642	Public Session At this point the Meeting will be adjourned. This session is for the public to express a view or ask a question on relevant matters on the agenda. No items raised.	

643 Borough Councillors Report

Cllr Burgess informed the meeting that he had recently attended a meeting regarding the plans for phase 2 of the Elwick Road site, the designers have considered Ashford BC carbon footprint agenda and the buildings will virtually be carbon neutral. ABC have been awarded £14,773,745 of Levelling Up Funding for the Ashford International Studios, Newtown Works project. The funding will enable the delivery of a Digital Industries skills and education centre to support local people taking up new job opportunities in the Ashford International Film and TV Studios.

644 Finance

- a. Balance & Financial Position
 There have been no transactions during the month and the working balance remains at £14,228.53.
- b. Authorisation of Payments None made in November
- c. Authorisation of 2022/23 Budget Following previous Parish Councillors previous discussions, the Clerk presented the final budget and precept request for 2022/23.

The final expenditure is anticipated to be £6,245, full details on APPENDIX 1121-2, the proposed precept would also be £6.245 an increase of 0.016% on the current year. The proposal was approved by councillors and signed by Cllrs McIntyre and Hedley

645 Matters Arising from Previous Meeting Banking Councillors discussed the lack of service that has been provided by NatWest plc and agreed to: - Make a second formal complaint to NatWest plc - Contact the Financial Ombudsman with details on how we have been treated - Investigate alternative banks with a view of changing. One recommendation is Unity Trust Bank Clerk Limited, payments are all made online and a reference number is generated, the invoices are then scanned and emailed to two councillors for approval and authorisation, once the bank receives this payment is made. **Defibrillator Training** To ensure residents would be confident using a defibrillator, councillors agreed to ask John Rivers if he Clerk would be able to provide it on 20th November, once confirmation is received Cllr Hedley will publish the details on the website and our social media pages. Post meeting the clerk contacted him and he agreed to run it on the morning of 20th. Increase the Number of Councillors The clerk confirmed the minimum number of councillors is five and the NALC recommendation is seven; this allows SMc

for absences and whilst still achieving a quorum.

Shepherd at ABC.

McIntyre will discuss increasing KPC numbers with Danny

646	 Highways & Litter Collection Highways A complaint was received from Scotland & Bates regarding the overhanging hedge in front of Cherry Croft, the coaches are having to move to the wrong side of the road to avoid it. The clerk will speak to KCC Highways to confirm who is responsible and Cllr McIntyre will contact the owners of the property. Post meeting it was confirmed that this was the owner's responsibility and KPC thanks the owners for their prompt action resolving the problem. To ensure the available funds are spent before the end of the financial year the Clerk asked if the SPEEDWATCH sign should be ordered. Cllr McIntyre will look into it further and give an update at the next meeting. Fly-tipping Update Cllr Hedley reported that there is continual tipping in the layby along Appledore Road. 	Clerk SMc
647	Flagpole Update The installing engineers believe ABC should be able to provide a utilities map of the area and with receipt of this the engineers will carry out a CAT scan on the day of installation. The Clerk has contacted ABC and asked if they are able to provide this and whether a CAT scan from the suppliers will be acceptable. Post meeting ABC sent the details which were forwarded to the suppliers who confirmed that excavating would be carried out manually but they still advised carrying out a CAT scan.	Clerk
648	Village Caretaker Nothing to report.	
649	Planning None received	
650	Village Website and Facebook Cllr Hedley has set-up the new website via HugoFox which is working well, Cllr McIntyre thanked her on behalf of KPC. Facebook numbers continue to increase.	ВН

651	Village Hall A meeting of the Village Hall committee on Friday 5th November to discuss the proposed alterations and the role of the Trustees. To allow VAT to be reclaimed, Cllr McIntyre suggested that KPC pay for the installation and ongoing annual charges with IDNet to provide Broadband into the hall, the cost is as follows: - Installation Cost £50 excl VAT (£60 incl VAT) Annual Fee £275 excl VAT (£330 incl VAT) - by taking an annual contract 1 month is free Router Cost £108.33 excl VAT (£130 incl VAT) To offset the cost to KPC they will not be charged for the use of the hall.	Hall Committee
652	Broadband Cllr McIntyre has been advised that the installation of fibre has been completed and residents should be able to order from their dedicated providers.	S Mc
653	Correspondence KALC Chief Executive Bulletin, previously emailed NALC Chief Executive Bulletin, previously emailed KCC Community Warden Service Review, previously emailed Fire Hydrant Initiative, previously emailed Ashford BC Leaders briefing notes, previously emailed Invitation to Planning Training 3rd November, 5-7pm via Microsoft Teams Environment & Land Mapping Commission, previously emailed	
654	Future Agenda Items/Items for Information No items raised.	
655	Dates of Future Meetings 2021 - 7 th December 2022 - 4 th January, 1 st February, 1 st March Meetings start at 7.00pm	

The Chairman thanked everyone for joining the meeting and closed it at 7.55pm

Kenardington Parish Council

Monthly Transaction Statement - November 2021

Date 01- 0ct-21		Descript ion Balance b/f	Detail Business Reserve Account	<i>\(\)</i>	EN.)	Busin ess Res Act	Busine ss Curr Acct	Total £0.00
		Balance b/f	Business Current Account		^>		£14,22 8.53	£14,22 8.53
			Total Balance at 1st 0 2021 c/f	ctober		£0.00	£14,22 8.53	£14,22 8.53
Date	Chequ e No	Payee	Detail	Rcpts	Pymts	Busin ess Res Act	Busine ss Curr Acct	Total
	n/a					£0.00	£14,22 8.53	£14,22 8.53
				£0.00	£0.00	£0.00	£14,22 8.53	£14,22 8.53

Business Reserve Account	£0.00
Business Current	£14,22
Account	8.53
Total Balance c/f 2nd	£14,22
November 2021	8.53

APPENDIX 1121-1

Kenardington PC Final Budget 2022/23

Item	Budget Amount	2021/22 Budget	Expected 2021/22 Spend	Reason for Increase/Decrease
Insurance	£200.00	£220.00	£199.00	Reduction due to acceptance of 3- year plan
Hall Donation/Rent	£500.00	£500.00	£500.00	
Village Caretaker	£550.00	£500.00	£500.00	To allow for increased costs
KALC Annual Subs	£190.00	£200.00	£173.00	Previous year budget over calculated
ACRE Kent Annual Subs	£60.00	£50.00	£55.00	Annual Increase
Clerks Salary/PAYE	£1,950. 00	£1,950.0 0	£1,758.00	Allows for the proposed NALC salary increase
Clerks Expenses/ Stationery	£170.00	£130.00	£95.00	Main reason cost of ink cartridges
Training Clerk & Councillors	£500.00	£0.00	£168.00	KPC contribution to Clerks CiLCA training
Internal Audit Fee	£75.00	£100.00	£0.00	
Defibrillator Accessories	£100.00	£100.00	£0.00	
Misc/Chairman Expenses	£350.00	£500.00	£443.00	
Annual Meeting	£100.00	£100.00	£182.00	
Platinum Jubilee	£1,500. 00	£0.00	£0.00	
Flag Pole	£0.00	£0.00	£0.00	Money from 2020/21 Underspend
Speedwatch Sign	£0.00	£0.00	£0.00	£2,250 grant received from KCC Councillor

Swings on The Wish	£0.00	£0.00	£0.00	Hope to fund through grants applied for
Reserves	£0.00	£1,000.0 0	£1,000.00	
Totals	£6,245. 00	£5,350.0 0	£5,073.00	

Budget Approved	Date	02- Nov-21	Chairman Vice Chairman	ORA,
Precept Application 2021/22	£6,244. 00			Includes £44 Council Tax Support
Precept Application 2022/23	£6,245. 00			Proposed Precept Increase 0.016%
Precept Approved	Date	02- Nov-21	Chairman Vice Chairman	